



## FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

### The Cabinet is made up of the following members of the Rutland County Council:

Mr O Hemsley	-	Leader and Portfolio Holder for Rutland One Public Estate & Growth, Tourism & Economic Development, Communications, Resources (other than Finance) and Property
Mr G Brown	-	Deputy Leader and Portfolio Holder for, Planning and Finance
Mrs L Stephenson	-	Portfolio Holder for Culture and Leisure, Environment, Highways, Transportation & Road Safety
Mr A Walters	-	Portfolio Holder for Safeguarding – Adults, Public Health, Health Commissioning & Community Safety
Mr D Wilby	-	Portfolio Holder for Children's Services and Education

### Key decisions relate to those executive decisions which are likely to:

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

### **NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a weekly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 722577 or e-mail [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk). Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\*\* The reference number indicates the date the item first appeared on the Forward Plan.

\* Scrutiny Committee Remit indicates the relevant Scrutiny Committee jurisdiction for each report. Each Scrutiny Committee will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Committee Meetings.

**FORWARD PLAN**  
Publication date 13 November 2020

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER **	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
17 Nov 2020	<b>Update on Housing Infrastructure Funding</b>	Cabinet	No		Strategic Director for Places (Mrs P Sharp)	FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
17 Nov 2020	<b>Emergency Powers-Covid 19 update - Cabinet update on the continued use of emergency powers</b>	Cabinet	No		Chief Executive (Mr P Horsfield)	FP/140820	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
17 Nov 2020	<b>Funding Bids for Garden Village Capacity Funding and Culture Recovery Funds</b>	Cabinet	Yes		Strategic Director for Places (Mrs P Sharp)	FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
17 Nov 2020	<b>Design Guide proposed Supplementary Planning Guidance - To consider a draft guide for the purposes of public consultation with the intention to provide advice to decision makers and developers on the improvement of the quality of design in Rutland.</b>	Cabinet	Yes		Strategic Director for Places (Mr R Ranson)	FP/021020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
17 Nov 2020	<b>Prioritised Programme For Spending Of Commuted Sums For Affordable Housing -</b> Cabinet are requested to approve the prioritised programme for spending	Cabinet	Yes	Part exempt	Strategic Director for Places (Mr J Faircliffe)	FP/250920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
17 Nov 2020	<b>Quarter 2 Finance Management Report -</b> To inform on how the Council is performing against its revenue and capital budgets.	Cabinet	No		Strategic Director for Resources (Mr S Della Rocca)	FP/100920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
17 Nov 2020	<b>Quarter 2 Performance report 20/21</b>	Cabinet	No		Strategic Director for Resources (Mr S Della Rocca)	FP/161020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
17 Nov 2020	<b>Mid-Year Treasury Management Report -</b> An update on Treasury Management performance for 2020/21	Cabinet	No		Strategic Director for Resources (Mr A Merry)	FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
15 Dec 2020	<b>Tender and appointment of a provider for the Building Control Services -</b> To delegate to the Director of Places in	Cabinet	Yes		Strategic Director for Places (Mrs P Sharp)	FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	consultation with the Cabinet Member for Finance and Planning to go out to tender and appoint a provider for the Building Control Services							
15 Dec 2020	<b>Covid 19 - Use of Emergency Powers</b>	Cabinet	No		Strategic Director for Resources (Mr P Horsfield)	FP/170420	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
15 Dec 2020	<b>Integrated transport capital programme: update, process review and funding -</b> The report will set out proposed changes to the process.	Cabinet	Yes		Strategic Director for Places (Caldicott)	FP/250920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
15 Dec 2020	<b>Submission Draft Oakham and Barleythorpe Neighbourhood Plan</b>	Cabinet	Yes		Strategic Director for Places (Mr R Ranson)	FP/161020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
15 Dec 2020	<b>Update on Housing Infrastructure Funding</b>	Cabinet	No		Strategic Director for Places (Mrs P Sharp)	FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
11 Jan 2021	<b>COUNCIL</b>	Council						

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
11 Jan 2021	<b>Integrated transport capital programme: update, process review and funding</b>	Council				FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
12 Jan 2021	<b>Schools Capital Programme -</b> Cabinet to consider the expansion of a secondary school in Rutland	Cabinet	Yes		Strategic Director for People (Ms D Godfrey)	FP/250920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Committee
12 Jan 2021	<b>Covid 19 - Use of Emergency Powers -</b> Cabinet update on the continued use of emergency powers	Cabinet	No		Deputy Director - Corporate Governance (Mr P Horsfield)	FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
12 Jan 2021	<b>Update on Housing Infrastructure Funding</b>	Cabinet	No		Strategic Director for Places (Mrs P Sharp)	FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
12 Jan 2021	<b>Draft 2021/22 Revenue and Capital Budget -</b> To approve the draft 2021/22 revenue and capital budget for consultation.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/100920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
12 Jan 2021	<b>Update on the Children's Services Improvement Plan -</b> Cabinet are asked to consider the Plan in	Cabinet	Yes		Strategic Director for People (Ms D Godfrey)	FP/021020	It is not anticipated that there will be any documents other than the report and relevant	Children and Young People Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	response to the areas for development identified by Ofsted, following their inspection of Rutland County Council Children's Services between 2 and 13 March 2020						appendices to be published	
12 Jan 2021	<b>Treasury Management Strategy</b> - To approve the Treasury Management Strategy (Investment Strategy, Borrowing Strategy) which sets a framework for the Council's investment and borrowing activity for 2021/22.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/100920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
12 Jan 2021	<b>Fees and Charges 2021/22</b> - To discuss the level of fees and charges to be set for services provided by the Council for the financial year 2021/22.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/100920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
12 Jan 2021	<b>Private Sector Housing Renewal Policy (including disabled adaptations)</b> - Cabinet are asked to approve the	Cabinet	Yes		Strategic Director for Places (Mr J Faircliffe)	FP/250920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
	renewed policy							
16 Feb 2021	<b>Covid 19 - Use of Emergency Powers -</b> Cabinet update on the continued use of emergency powers	Cabinet	No		Deputy Director - Corporate Governance, Deputy Director - Corporate Governance (Mr P Horsfield, Mr P Horsfield)	FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
16 Feb 2021	<b>Final 2021/22 Revenue and Capital Budget</b>	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/100920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
16 Feb 2021	<b>Update on Housing Infrastructure Funding</b>	Cabinet	No		Strategic Director for Places (Mrs P Sharp)	FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
16 Feb 2021	<b>Home to School Transport Contract Award -</b> Approval in advance to award home to school transport contracts for academic year 2021-22	Cabinet	Yes		Strategic Director for Places (Ms E Odabas)	FP/250920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Committee
16 Feb 2021	<b>Public Bus Service Contract Award -</b> Approval in advance to award public bus service contracts due to expire in 2021	Cabinet	Yes		Strategic Director for Places (Ms E Odabas)	FP/250920	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Committee

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER**	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
22 Feb 2021	<b>COUNCIL</b>	Council						
22 Feb 2021	<b>Schools Capital Programme</b>	Council			Strategic Director for People (Ms D Godfrey)	FP/091020	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	